

# MYSTATE FOUNDATION GRANT APPLICATION GUIDELINES

Grants of up to \$10,000 may be extended to groups who can strongly demonstrate that the youth of Tasmania will benefit greatly from this level of capital injection into their program or project.

Please read these guidelines before proceeding with your grant application. This will determine if your organisation and project is eligible for funding.

If you have a question not covered in these guidelines or on our website, please email [foundation@mystate.com.au](mailto:foundation@mystate.com.au)

Good luck, we wish you great success in your endeavours.

## WHO CAN APPLY

To be eligible for a MyState Foundation grant, your organisation must:

- Have Deductible Gift Recipient (DGR) status (approved by the ATO)
- Be an incorporated not-for-profit organisation
- Hold an Australian Business Number (ABN)

Please note that MyState Foundation grants are only available for eligible organisations with Deductible Gift Recipient (DGR) status.

You will be asked to provide evidence of your organisation's status as a DGR under Subdivision 30-BA of the Income Tax Assessment Act 1997.

If your organisation does not have DGR status, your application will not be accepted. If you're unsure of organisation's status, check the ATO website: [abr.business.gov.au](http://abr.business.gov.au) or consult your accountant before proceeding with your application.

*Endorsement as an income tax exempt charity is not mandatory for applications.*

## WHAT IS LIKELY TO BE FUNDED

### Preference will be given to organisations that:

- Benefit as many young people as possible in the Tasmanian community
- Demonstrate that funds will be retained in Tasmania
- Demonstrate a measurable long-term benefit and achievable goals
- Meet an identifiable need in the community
- Support programs which increase the capabilities of Tasmania youth
- Encourage a learning culture and increase opportunities for young people to further their education
- Build self reliance, confidence and responsibility in young Tasmanians
- Improve health and wellbeing outcomes of young Tasmanians
- Support disadvantaged and at-risk youth in Tasmania
- Offer unique opportunities for young Tasmanians that aren't currently provided elsewhere.

## WHAT IS NOT LIKELY TO BE FUNDED

### The Foundation does not award grants for:

- Individuals, foundations or organisations that are themselves grant-making bodies
- Fundraising events and campaigns
- Normal operating costs, administration etc., other than in exceptional circumstances
- Debt retirement or budget deficits
- Conference organisers or attendees
- Excursion based activities not part of a broader project focussing on MyState Foundation objectives
- Applications for funding that involve additional funds in future grant cycles
- Equipment purchased not associated with an ongoing project
- For an activity which began in the previous financial year.

## APPLYING FOR A GRANT

Applications need to be submitted on the MyState Foundation Grant Application Form 2019. The form is available for download from our website ([mystate.com.au/foundation](http://mystate.com.au/foundation)), alternatively you can call MyState on (03) 6215 9614 to obtain a copy.

If you download the form, please type in the spaces provided, save, print and mail, hand deliver or email, along with supporting documents to:

### BY EMAIL/FAX

**Email:** [foundation@mystate.com.au](mailto:foundation@mystate.com.au)

### BY MAIL

MyState Foundation  
Level 2/137 Harrington Street  
Hobart Tasmania 7000

### BY COURIER

MyState Corporate Reception  
Level 2/137 Harrington Street  
Hobart Tasmania 7000

### ENQUIRIES

**Email:** [foundation@mystate.com.au](mailto:foundation@mystate.com.au)

**Office:** (03) 6215 9614

**Website:** [mystatefoundation.org.au](http://mystatefoundation.org.au)

### APPLICATION PROCESS & TIMELINE

Applications will be accepted between Monday 4 March 2019 and Friday 3 May 2019. Successful recipients will be informed by letter or email. Grants are presented to successful organisations during May and June 2019.

#### **Dates for the 2019 round are:**

Applications open: Monday 4 March 2019

Applications close: Friday 3 May 2019

Applications processed: May – June 2019

Grant presentations: June – July 2019

Please do not include originals of documentations, CDs or videos, as once submitted, applications will not be returned.

Decisions made by the MyState Foundation Board are final and cannot be disputed.

## **GST**

Grants are given exclusive of GST costs. If an organisation incurs GST for the purchase of equipment or provision of services, GST costs will not be included or added to the amount given in the MyState Foundation's grant.

## **TERMS AND CONDITIONS FOR SUCCESSFUL RECIPIENTS**

Organisations successful in receiving a grant will be required to sign terms and conditions set out by the Foundation and provide a satisfactory project acquittal statement no later than 31 May 2019.

Recipients are requested to acknowledge the support of the MyState Foundation in publicity and printed materials. The Foundation logo can be used provided conditions of use set out by the Foundation are followed.

Successful organisations are asked to be available for media purposes as required by the Foundation.

Successful organisations will be listed on the MyState website and in MyState and Foundation publications. From time to time projects funded by a MyState Foundation grant may be featured on the MyState Foundation website and in its publications.

## **FOR MORE INFORMATION CONTACT**

**Camilla Best,**  
**Community Co-ordinator**  
**Ph: (03) 6215 9614**  
**email: [foundation@mystate.com.au](mailto:foundation@mystate.com.au)**

**Christie Thomas**  
**Senior Manager Brand and Corporate Communications**  
**Ph: (03) 6215 9456**

# **APPLICATIONS CLOSE 4.00PM FRIDAY 3 MAY 2019**